



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

**RFS/HK Review #:** \_\_\_\_\_

**Date & Time Received:** \_\_\_\_\_

**Date & Time of Response:** \_\_\_\_\_

**Entity Requesting FRF:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Administrative Oversight:** \_\_\_\_\_

**Amount of Funding Requested:** \_\_\_\_\_

**Eligibility Determination:**

- ☐ FRF eligible  
☐ FRF ineligible  
☐ Additional information requested

**FRF Eligibility Category:**

- |  |   |
|--|---|
| <input type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay                            |
| <input type="checkbox"/> (3) Government Services/Lost Revenue  | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**U.S. Department of Treasury Reporting Expenditure Category:** \_\_\_\_\_

\_\_\_\_\_

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination

- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

[illegible]

Name of DOJ Reviewer: \_\_\_\_\_

Signature of DOJ Reviewer: 

Randy Cz

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to [arpa@nndoj.org](mailto:arpa@nndoj.org).** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDNJ Initial Eligibility Determination is based on the documents provided, which NNDNJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDNJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

DOREEN N. MCPAUL  
Attorney General

KIMBERLY A. DUTCHER  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

RFS/HK Review #: HK0310

Date & Time Received: 12/16/22 1:30

Date & Time of Response: 23 December, 2022; 2:26 pm

Entity Requesting FRF: Low Mountain Chapter

Title of Project: Home Renovation Personnel Hire

Administrative Oversight: Division of Community Development

Amount of Funding Requested: TBD

**Eligibility Determination:**

- ☐ FRF eligible  
☐ FRF ineligible  
☒ Additional information requested

**FRF Eligibility Category:**

- ☐ (1) Public Health and Economic Impact  
☐ (2) Premium Pay  
☐ (3) Government Services/Lost Revenue  
☐ (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 2.18 Housing Support:

Other Housing Assistance

**Returned for the following reasons (Ineligibility Reasons / Paragraphs 5. E. (1) - (10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

Other Comments: Please note that the documents submitted contain conflicting amounts requested – the Appendix A document lists \$122,191.30 as the requested project cost, but the supporting Chapter resolution states \$60,000 in its concluding paragraph. Please resubmit a packet with matching amounts throughout, so DOJ may properly evaluate the proposed project. Thank you.

Name of DOJ Reviewer: Adjua Adjei-Danso

Signature of DOJ Reviewer:  \_\_\_\_\_

Disclaimers: An NNDOJ Initial Eligibility Determination will be based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

RESOLUTION OF THE  
LOW MOUNTAIN CHAPTER

LMC-2023-018

**SUPPORTING RESOLUTION REQUESTING THE NAVAJO NATION TO FUND THE LOW MOUNTAIN CHAPTER IN THE AMOUNT OF \$122,190.30 FROM THE NAVAJO NATION FISCAL RECOVERY FUNDS REQUEST AND EXPENDITURE PLANS AS AUTHORIZED BY THE AMERICAN RESCUE PLAN ACT (ARPA) FOR LOW MOUNTAIN CHAPTER TO HIRE LOCAL MANPOWER TO RENOVATE HOMES AND BATHROOM MODIFICATION FOR COMMUNITY MEMBERS.**

**WHEREAS:**

01. Pursuant to Title 26 N.N.C., § 3 (A) and as listed pursuant to Title 11 N.N.C., Part 1 § 10 the LMC is a duly recognized certified chapter of the Navajo Nation government and as such may preserve or promote community interests; AND,
02. Pursuant to Title 26 N.N.C., § 1 (B) the LMC is a duly certified Chapter of the Navajo Nation Government and recognized as a local tribal entity vested with the authority to review all matters affecting the community and to make appropriate recommendations to the Navajo Nation concerning matters that are in the best interest of the community; AND,
03. Low Mountain Chapter will hire 4-Personnel, local manpower to renovate homes and bathroom modification for dilapidated houses and bathroom modification for community members in dire need; AND,
04. According to a community assessment conducted by the Low Mountain Chapter, we have identified several families to assist home renovation and elderly bathroom modification which is in dire need; AND,
05. Upon renovating homes and bathroom modification are completed; the community will benefit from this project in areas of personal hygiene and daily sanitizing.

**NOW, THEREFORE BE IT RESOLVED THAT:**

01. Supporting Resolution Requesting the Navajo Nation to Fund Low Mountain in the amount of \$122,190.30 from the Navajo Nation Fiscal Recovery Funds Request and Expenditure Plans as Authorized by the American Rescue Plan Act (ARPA) for Low Mountain Chapter to hire local manpower to renovate homes and bathroom modification for community members.
02. Low Mountain Chapter affirms that the Chapter will only use awarded Fiscal Recovery Funds and implement this FRF Expenditure Plan in compliance with the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies.

Motioned by: John Pehin

Second by: Sullivan John

We, hereby certify that the foregoing resolution was duly considered at a duly called Low Mountain Chapter Meeting in Low Mountain, (Arizona), Navajo Nation, at which a quorum was present and that same was passed by a vote of 11 in favor, 0 opposed, and 2 abstained on this 10 day of November, 2022.

[Signature]  
Ben L. Gonnle, Chapter President

[Signature]  
Roger B. George, Chapter Vice-President

[Signature]  
Rose Ann Charley, Chapter Secretary/Treasurer

NAVAJO NATION LISTING OF CLASIFICATION  
TITLES, CLASS CODES AND ASSIGNED PAY GRADES

| Class Code | Position Classification Title                | Salary Grade | Class Code | Position Classification Title                       | Salary Grade |
|------------|--|--------------|------------|---|--------------|
| 2155       | Chief Prosecutor                             | 74           | 4085       | Custodian   | 56           |
| 3632       | Child Development Aide                       | 55           | 1230       | Department Manager I                                | 68           |
| 3631       | Child Development Worker                     | 59           | 1231       | Department Manager II                               | 69           |
| 2172       | Child Support Case Management Specialist     | 63           | 1232       | Department Manager III                              | 70           |
| 2170       | Child Support Enforcement Officer            | 60           | 0400       | Deputy Attorney General                             | 75           |
| 2171       | Child Support Regional Manager               | 65           | 2179       | Deputy Chief of Police                              | 72           |
| 3311       | Civil Engineer                               | 67           | 2156       | Deputy Chief Prosecutor                             | 72           |
| 3754       | Clinical Director                            | 69           | 2023       | Deputy Contracting Officer                          | 68           |
| 3804       | Clinical Family Therapist                    | 68           | 1191       | Deputy Division Director                            | 70           |
| 3753       | Clinical Psychologist                        | 69           | 1192       | Deputy Executive Director                           | 70           |
| 3702       | Clinical Social Worker                       | 68           | 2316       | Deputy Fire Chief                                   | 67           |
| 3750       | Clinical Specialist                          | 67           | 4142       | Derrick Operator                                    | 58           |
| 3755       | Clinical Specialist - Intern                 | 66           | 3697       | Developmental Specialist                            | 64           |
| 3433       | Collection Clerk                             | 56           | 2241       | Digital Evidence Technician                         | 64           |
| 3432       | Collection Officer                           | 60           | 3693       | Director of Administrative Services                 | 69           |
| 3820       | Community Center Supervisor                  | 61           | 2178       | Director of Corrections                             | 72           |
| 3798       | Community Health Environmental Research Tech | 62           | 2177       | Director of Criminal Investigations                 | 71           |
| 3792       | Community Health Nurse                       | 66           | 0411       | Director of Ethics and Rules                        | 70           |
| 3790       | Community Health Nurse Director              | 69           | 3699       | Director of Financial Services                      | 69           |
| 3791       | Community Health Nurse Supervisor            | 67           | 1840       | Director of Information Technology                  | 70           |
| 3795       | Community Health Worker                      | 62           | 0301       | Division Director                                   | 71           |
| 3799       | Community Health Worker Intern               | 60           | 4140       | Driller   | 60           |
| 3793       | Community Health Worker Supervisor           | 64           | 4141       | Driller Helper                                      | 56           |
| 3821       | Community Involvement Specialist             | 62           | 4144       | Driver  | 57           |
| 3737       | Community Library Manager                    | 68           | 3655       | Early Head Start Teacher                            | 60           |
| 3830       | Community Resource Coordinator               | 58           | 3403       | Economic Development Specialist                     | 63           |
| 3831       | Community Services Coordinator               | 62           | 3408       | Economist   | 70           |
| 1843       | Computer Operations Manager                  | 68           | 3676       | Education Administrator                             | 70           |
| 1892       | Computer Operator                            | 56           | 1859       | Education Data Network Specialist                   | 65           |
| 2022       | Construction Employment Analyst              | 59           | 3688       | Education Data Specialist                           | 63           |
| 3515       | Construction Inspector                       | 63           | 3677       | Education Program Manager                           | 68           |
| 3501       | Construction Supervisor                      | 62           | 3762       | Education Specialist                                | 64           |
| 2018       | Contract Analyst                             | 63           | 3516       | Electrical Inspector                                | 63           |
| 2020       | Contract Compliance Officer                  | 64           | 4175       | Electrician   | 61           |
| 2015       | Contracting Officer                          | 70           | 2065       | Electronic Technician                               | 62           |
| 0402       | Controller                                   | 74           | 3741       | Eligibility Technician                              | 58           |
| 3849       | Cook   | 57           | 2288       | Emergency Management Director                       | 68           |
| 3850       | Cook's Aide                                  | 54           | 2287       | Emergency Medical Responder                         | 59           |
| 2264       | Corrections Captain                          | 69           | 2284       | Emergency Medical Technician - Basic                | 60           |
| 2265       | Corrections Lieutenant                       | 67           | 2283       | Emergency Medical Technician - Intermediate         | 61           |
| 2267       | Corrections Officer                          | 63           | 2285       | Emergency Medical Technician - Intern               | 57           |
| 2268       | Corrections Officer Trainee                  | 61           | 2286       | Emergency Medical Technician - Recruit              | 57           |
| 2266       | Corrections Sergeant                         | 65           | 2281       | Emergency Medical Technician Instructor/Coordinator | 62           |
| 3802       | Counselor                                    | 62           | 2280       | Emergency Medical Technician Supervisor             | 64           |
| 3430       | Credit Manager                               | 66           | 2290       | Emergency Services Coordinator                      | 66           |
| 2351       | Criminal Information System Specialist       | 64           | 2291       | Emergency Services Liaison                          | 59           |
| 2207       | Criminal Investigations Supervisor           | 70           | 1213       | Employee Housing Specialist                         | 67           |
| 2209       | Criminal Investigator                        | 67           | 1423       | Employee Insurance Representative                   | 59           |
| 0591       | CSE-DOL Employee                             |              | 3673       | Employment Assistance Officer                       | 59           |
| 4083       | Custodial Supervisor                         | 58           | 3696       | Employment Development Specialist                   | 64           |

NAVAJO NATION LISTING OF CLASIFICATION  
TITLES, CLASS CODES AND ASSIGNED PAY GRADES

| Class Code | Position Classification Title              | Salary Grade | Class Code | Position Classification Title            | Salary Grade |
|------------|--|--------------|------------|--|--------------|
| 2258       | 911 Dispatcher                             | 61           | 2007       | Associate Statistical I Research Analyst | 63           |
| 1519       | Accountant                                 | 63           | 2146       | Attorney                                 | 68           |
| 1360       | Accounting Clerk                           | 56           | 2142       | Attorney Candidate                       | 67           |
| 1510       | Accounting Manager                         | 69           | 0303       | Attorney General                         | 76           |
| 1522       | Accounting Supervisor                      | 67           | 2055       | Audio-Visual Technician                  | 59           |
| 1525       | Accounting Technician                      | 57           | 1654       | Auditor                                  | 65           |
| 1523       | Accounting Technician (Cashier)            | 58           | 0304       | Auditor General                          | 72           |
| 1524       | Accounts Maintenance Specialist            | 58           | 4049       | Auto Body Repairer                       | 59           |
| 1534       | Accounts Maintenance Specialist (AP/PCard) | 59           | 4048       | Auto Body Shop Supervisor                | 62           |
| 1533       | Accounts Payable Specialist                | 60           | 4042       | Auto Parts Supervisor                    | 60           |
| 3745       | Adaptive Education Teacher                 | 66           | 4044       | Auto Parts Technician                    | 57           |
| 1260       | Administrative Assistant                   | 62           | 4053       | Automotive Service Writer                | 61           |
| 1292       | Administrative Legal Secretary             | 63           | 4046       | Automotive Technician                    | 61           |
| 1211       | Administrative Services Officer            | 64           | 2245       | Background Adjudicator (DPS)             | 65           |
| 3314       | Air Quality Engineer                       | 66           | 1435       | Background Investigations Manager        | 68           |
| 1212       | Air Transportation Director                | 70           | 2246       | Background Investigator (DPS)            | 61           |
| 4093       | Aircraft Maintenance Technician/ Pilot     | 68           | 3756       | Behavioral Health Director               | 71           |
| 4092       | Aircraft Mechanic                          | 61           | 1422       | Benefits Clerk                           | 56           |
| 4090       | Aircraft Pilot                             | 68           | 3735       | Benefits Coordinator                     | 67           |
| 4094       | Airport Maintenance Coordinator            | 62           | 3245       | Biologist                                | 65           |
| 0506       | AmeriCorp Participant                      |              | 3246       | Botanist                                 | 65           |
| 3185       | Animal Control Officer                     | 59           | 2068       | Broadcast Engineering Technician         | 64           |
| 1854       | Application Systems Programmer             | 66           | 2072       | Broadcast Technician                     | 62           |
| 3411       | Appraiser                                  | 62           | 1683       | Budget Analyst                           | 64           |
| 3619       | Archaeological Aide                        | 56           | 1680       | Budget Officer                           | 68           |
| 3618       | Archaeological Technician                  | 57           | 4080       | Building Maintenance Supervisor          | 62           |
| 3616       | Archaeologist                              | 64           | 4082       | Building Maintenance Worker              | 58           |
| 3610       | Archaeologist (Program Manager)            | 69           | 3405       | Business Analyst                         | 67           |
| 0401       | Assistant Attorney General                 | 74           | 4004       | Buyer                                    | 61           |
| 1233       | Assistant Department Manager               | 68           | 4171       | Cabinet Maker                            | 61           |
| 3678       | Assistant Superintendent                   | 71           | 3711       | Caregiver Resource Specialist            | 64           |
| 1531       | Associate Accountant                       | 62           | 4173       | Carpenter                                | 60           |
| 2149       | Associate Attorney                         | 66           | 3764       | Case Assistant                           | 56           |
| 1655       | Associate Auditor                          | 63           | 3761       | Case Management Specialist               | 64           |
| 3312       | Associate Civil Engineer                   | 65           | 3763       | Case Worker                              | 57           |
| 2019       | Associate Contract Analyst                 | 62           | 3760       | Caseworker Supervisor                    | 64           |
| 3318       | Associate Environmental Engineer           | 63           | 1529       | Cashier Services Supervisor              | 65           |
| 3043       | Associate Environmental Specialist         | 64           | 0592       | CBP-DOL Employee                         |              |
| 3342       | Associate Geologist                        | 64           | 1530       | Chapter Accounting Technician            | 59           |
| 1418       | Associate Human Resources Analyst          | 63           | 0597       | Chapter Employee                         |              |
| 3363       | Associate Hydrologist                      | 64           | 0507       | Chapter Youth Employee                   |              |
| 2164       | Associate Juvenile Presenting Officer      | 62           | 3247       | Chemist                                  | 65           |
| 1983       | Associate Management Analyst               | 62           | 1515       | Chief Financial Officer                  | 71           |
| 1660       | Associate Minerals Auditor                 | 63           | 3350       | Chief Geologist (Minerals)               | 73           |
| 3345       | Associate Mining Engineer                  | 63           | 2150       | Chief Hearing Officer                    | 69           |
| 3846       | Associate Nutrition Worker                 | 54           | 0211       | Chief Legislative Counsel                | 76           |
| 3851       | Associate Nutritionist                     | 62           | 2361       | Chief Medical Investigator               | 69           |
| 3348       | Associate Petroleum Engineer               | 63           | 2176       | Chief of Police                          | 73           |
| 2042       | Associate Public Information Officer       | 62           | 0201       | Chief of Staff                           | 71           |
| 3038       | Associate Reclamation Specialist           | 64           | 0206       | Chief Operating Officer                  | 72           |

NAVAJO NATION LISTING OF CLASIFICATION  
TITLES, CLASS CODES AND ASSIGNED PAY GRADES

| Class Code | Position Classification Title              | Salary Grade | Class Code | Position Classification Title       | Salary Grade |
|------------|--|--------------|------------|-------------------------------------|--------------|
| 1290       | Senior Legal Secretary                     | 61           | 2002       | Statistical Research Analyst        | 65           |
| 4075       | Senior Maintenance Mechanic                | 60           | 2003       | Statistical Technician              | 57           |
| 1981       | Senior Management Analyst                  | 66           | 2004       | Statistician/Demographer            | 68           |
| 3001       | Senior Mineral Assessment Specialist       | 65           | 4007       | Stores Clerk                        | 55           |
| 1662       | Senior Minerals Auditor                    | 67           | 3732       | Substance Abuse Counselor           | 56           |
| 3343       | Senior Mining Engineer                     | 68           | 3733       | Substance Abuse Health Educator     | 63           |
| 1847       | Senior Network Specialist                  | 65           | 0403       | Superintendent of Schools           | 73           |
| 3844       | Senior Nutrition Worker                    | 59           | 3611       | Supervisory Archaeologist           | 68           |
| 3841       | Senior Nutritionist                        | 65           | 3320       | Supervisory Land Surveyor           | 66           |
| 1365       | Senior Office Specialist                   | 60           | 1841       | Systems and Programming Manager     | 69           |
| 4177       | Senior Painter                             | 62           | 2148       | Tax Attorney                        | 68           |
| 3270       | Senior Parks Maintenance Worker            | 59           | 1657       | Tax Auditor                         | 65           |
| 1527       | Senior Payroll Technician                  | 61           | 1671       | Tax Compliance Officer              | 63           |
| 3346       | Senior Petroleum Engineer                  | 69           | 3178       | Telecommunications Supervisor       | 63           |
| 3008       | Senior Petroleum Technician                | 65           | 0500       | Temporary Employee                  |              |
| 1961       | Senior Planner                             | 65           | 4170       | Trades Helper                       | 56           |
| 4179       | Senior Plumber                             | 62           | 3811       | Traditional Counselor               | 60           |
| 2183       | Senior Police Officer                      | 65           | 3810       | Traditional Practitioner            | 62           |
| 1991       | Senior Program Analyst                     | 65           | 0505       | Trainee                             |              |
| 1852       | Senior Programmer Analyst                  | 65           | 1444       | Training & Development Supervisor   | 66           |
| 1251       | Senior Programs and Projects Specialist    | 67           | 1443       | Training Instructor                 | 64           |
| 4016       | Senior Property Clerk                      | 59           | 1441       | Training Manager                    | 67           |
| 2157       | Senior Prosecutor                          | 67           | 4032       | Transit Dispatcher                  | 59           |
| 2040       | Senior Public Information Officer          | 64           | 1250       | Transit Manager                     | 70           |
| 3036       | Senior Reclamation Specialist              | 68           | 1966       | Transit Planner                     | 64           |
| 3042       | Senior Remedial Project Manager            | 68           | 3743       | Treatment Coordinator               | 64           |
| 3419       | Senior Right-Of-Way Agent                  | 62           | 2162       | Tribal Court Advocate               | 64           |
| 4026       | Senior Safety Technician                   | 62           | 3797       | Tuberculosis Control Technician     | 59           |
| 3707       | Senior Social Service Representative       | 60           | 1842       | User Services Manager               | 68           |
| 3704       | Senior Social Worker                       | 65           | 4047       | Vehicle Service Worker              | 56           |
| 2001       | Senior Statistical Research Analyst        | 66           | 3829       | Veterans Claims Examiner            | 64           |
| 4006       | Senior Stores Clerk                        | 57           | 3825       | Veterans Service Officer            | 61           |
| 3731       | Senior Substance Abuse Counselor           | 60           | 3073       | Veterinarian                        | 69           |
| 3365       | Senior Superfund Hydrogeologist            | 68           | 3075       | Veterinary Aide                     | 55           |
| 2147       | Senior Tax Attorney                        | 70           | 3710       | Victim and Witness Advocate         | 62           |
| 1656       | Senior Tax Auditor                         | 67           | 1229       | Vital Statistics Manager            | 65           |
| 1670       | Senior Tax Compliance Officer              | 65           | 2005       | Vital Statistics Technician         | 58           |
| 2161       | Senior Tribal Court Advocate               | 66           | 3692       | Vocational Rehabilitation Counselor | 64           |
| 3709       | Senior Victim and Witness Advocate         | 64           | 3826       | Volunteer Services Coordinator      | 60           |
| 3691       | Senior Vocational Rehabilitation Counselor | 65           | 4078       | Voter Machine Technician            | 58           |
| 4002       | Senior Warehouse Worker                    | 58           | 3835       | Voter Registration Specialist       | 62           |
| 3285       | Senior Zookeeper                           | 61           | 4001       | Warehouse Supervisor                | 61           |
| 3456       | Slot Compliance Assistant                  | 64           | 4003       | Warehouse Worker                    | 56           |
| 3455       | Slot Compliance Manager                    | 68           | 3025       | Water Code Compliance Officer       | 64           |
| 3796       | Social Hygiene Technician                  | 59           | 3021       | Water Development Technician        | 62           |
| 3708       | Social Service Representative              | 58           | 1849       | Web Developer                       | 66           |
| 3705       | Social Worker                              | 63           | 3007       | Weights and Measures Inspector      | 60           |
| 3807       | Speech Language Pathologist                | 69           | 4181       | Welder                              | 60           |
| 0205       | Staff Assistant                            | 64           | 3180       | Wildlife Biologist                  | 65           |
| 1442       | Staff Training Coordinator                 | 64           | 3181       | Wildlife Conservation Officer       | 65           |

NAVAJO NATION LISTING OF CLASIFICATION  
TITLES, CLASS CODES AND ASSIGNED PAY GRADES

| Class Code | Position Classification Title                  | Salary Grade | Class Code | Position Classification Title               | Salary Grade |
|------------|--|--------------|------------|---|--------------|
| 3421       | Housing Specialist                             | 64           | 4143       | Laborer                                     | 55           |
| 1426       | HR Background Check Technician                 | 60           | 3412       | Land Agent                                  | 63           |
| 1407       | HR IT Manager                                  | 67           | 3414       | Land Support Agent                          | 60           |
| 1411       | HR Position Control Analyst                    | 65           | 3770       | Laundry Worker                              | 55           |
| 1431       | HR Records Supervisor                          | 62           | 2154       | Law Clerk - Intern                          | 63           |
| 1408       | HR Recruitment Manager                         | 67           | 2251       | Lead Police Records Clerk                   | 58           |
| 1432       | HR Support Services Specialist                 | 66           | 3413       | Leasing Agent                               | 63           |
| 1433       | HR Technical Specialist                        | 65           | 0202       | Legal Counsel                               | 70           |
| 1430       | HR/IT Support Technician                       | 62           | 1291       | Legal Secretary                             | 59           |
| 3675       | HS Admin Regional Mgr.                         | 64           | 1017       | Legislative Accounts Maintenance Specialist | 60           |
| 3664       | HS Community Partnership Mgr.                  | 67           | 1014       | Legislative Advisor I                       | 65           |
| 3660       | HS Director of Educational Svcs                | 70           | 1013       | Legislative Advisor II                      | 67           |
| 3683       | HS Employee Relations Spec                     | 65           | 1010       | Legislative Analyst                         | 66           |
| 3633       | HS Facilities & Safety Officer                 | 64           | 1015       | Legislative Assistant                       | 60           |
| 3679       | HS Mental Health & Disabilities Liaison        | 63           | 1011       | Legislative Associate                       | 66           |
| 3668       | HS Paraprofessional                            | 60           | 0210       | Legislative Chief of Staff                  | 70           |
| 3634       | HS Prof Dev & Planning Spec                    | 67           | 1297       | Legislative Clerk Supervisor                | 63           |
| 3684       | HS Regional Partnership Coordinator            | 64           | 1016       | Legislative District Assistant              | 65           |
| 3687       | HS School Readiness & Lang Immersion           | 67           | 1002       | Legislative Financial Advisor               | 68           |
| 3689       | HS Student Data Specialist                     | 63           | 1005       | Legislative Financial Manager               | 69           |
| 3669       | HS Student Trans Supervisor                    | 64           | 1012       | Legislative Liaison                         | 60           |
| 1427       | Human Resource Adjudicator                     | 66           | 1004       | Legislative Manager                         | 69           |
| 1417       | Human Resources Analyst                        | 64           | 1295       | Legislative Reporter                        | 59           |
| i405       | Human Resources Classification and Pay Manager | 67           | 1296       | Legislative Reporter Supervisor             | 65           |
| 1401       | Human Resources Director                       | 70           | 1298       | Legislative Secretary I                     | 58           |
| 1410       | Human Resources Employee Relations Specialist  | 66           | 1299       | Legislative Secretary II                    | 59           |
| 1412       | Human Resources Information Systems Supervisor | 65           | 1300       | Legislative Secretary III                   | 60           |
| 1413       | Human Resources Operations & Development Mgr.  | 68           | 1003       | Legislative Staff Assistant                 | 68           |
| 1424       | Human Resources Records Clerk                  | 58           | 1307       | Legislative Transcriptionist                | 60           |
| 1428       | Human Resources Specialist (Behavioral Health) | 64           | 1355       | Library Assistant                           | 56           |
| 1403       | Human Resources Systems Manager                | 67           | 3738       | Library Services Coordinator                | 64           |
| 1419       | Human Resources Technician                     | 60           | 3431       | Loan Officer                                | 63           |
| 2166       | Human Rights Investigator                      | 64           | 3434       | Loan Processor                              | 58           |
| 3364       | Hydrologic Technician                          | 58           | 2350       | Local Agency Security Officer               | 64           |
| 3362       | Hydrologist                                    | 65           | 4176       | Locksmith                                   | 62           |
| 3404       | Industrial Development Specialist              | 67           | 1362       | Mail Clerk                                  | 56           |
| 1877       | Information Security Officer                   | 68           | 4076       | Maintenance Mechanic                        | 58           |
| 1872       | Information Systems Technician                 | 60           | 4077       | Maintenance Technician                      | 60           |
| 1470       | Insurance Claims Analyst                       | 64           | 1982       | Management Analyst                          | 64           |
| 1471       | Insurance Claims Examiner                      | 60           | 3407       | Marketing Specialist                        | 66           |
| 0504       | Intern   | 56           | 2057       | Media Production Specialist                 | 65           |
| 2206       | Internal Affairs Investigator                  | 65           | 2070       | Media Production Technician                 | 62           |
| 2205       | Internal Affairs Supervisor                    | 68           | 2056       | Media Representative                        | 64           |
| 1668       | Internal Auditor                               | 68           | 2360       | Medical Examiner                            | 74           |
| 2236       | Investigator                                   | 63           | 2362       | Medical Investigator                        | 64           |
| 1511       | Investment Manager                             | 71           | 4028       | Mine Safety Officer                         | 67           |
| 4070       | Irrigation Supervisor                          | 60           | 3002       | Mineral Assessment Specialist               | 63           |
| 2163       | Juvenile Presenting Officer                    | 64           | 3355       | Minerals & Royalty Management Director      | 73           |
| 3189       | Kennel Officer                                 | 56           | 1664       | Minerals Audit Manager                      | 70           |
| 2021       | Labor Compliance Officer                       | 61           | 1661       | Minerals Auditor                            | 65           |

NAVAJO NATION LISTING OF CLASIFICATION  
TITLES, CLASS CODES AND ASSIGNED PAY GRADES

| Class Code | Position Classification Title                  | Salary Grade | Class Code | Position Classification Title               | Salary Grade |
|------------|--|--------------|------------|---|--------------|
| 3421       | Housing Specialist                             | 64           | 4143       | Laborer                                     | 55           |
| 1426       | HR Background Check Technician                 | 60           | 3412       | Land Agent                                  | 63           |
| 1407       | HR IT Manager                                  | 67           | 3414       | Land Support Agent                          | 60           |
| 1411       | HR Position Control Analyst                    | 65           | 3770       | Laundry Worker                              | 55           |
| 1431       | HR Records Supervisor                          | 62           | 2154       | Law Clerk - Intern                          | 63           |
| 1408       | HR Recruitment Manager                         | 67           | 2251       | Lead Police Records Clerk                   | 58           |
| 1432       | HR Support Services Specialist                 | 66           | 3413       | Leasing Agent                               | 63           |
| 1433       | HR Technical Specialist                        | 65           | 0202       | Legal Counsel                               | 70           |
| 1430       | HR/IT Support Technician                       | 62           | 1291       | Legal Secretary                             | 59           |
| 3675       | HS Admin Regional Mgr.                         | 64           | 1017       | Legislative Accounts Maintenance Specialist | 60           |
| 3664       | HS Community Partnership Mgr.                  | 67           | 1014       | Legislative Advisor I                       | 65           |
| 3660       | HS Director of Educational Svcs                | 70           | 1013       | Legislative Advisor II                      | 67           |
| 3683       | HS Employee Relations Spec                     | 65           | 1010       | Legislative Analyst                         | 66           |
| 3633       | HS Facilities & Safety Officer                 | 64           | 1015       | Legislative Assistant                       | 60           |
| 3679       | HS Mental Health & Disabilities Liaison        | 63           | 1011       | Legislative Associate                       | 66           |
| 3668       | HS Paraprofessional                            | 60           | 0210       | Legislative Chief of Staff                  | 70           |
| 3634       | HS Prof Dev & Planning Spec                    | 67           | 1297       | Legislative Clerk Supervisor                | 63           |
| 3684       | HS Regional Partnership Coordinator            | 64           | 1016       | Legislative District Assistant              | 65           |
| 3687       | HS School Readiness & Lang Immersion           | 67           | 1002       | Legislative Financial Advisor               | 68           |
| 3689       | HS Student Data Specialist                     | 63           | 1005       | Legislative Financial Manager               | 69           |
| 3669       | HS Student Trans Supervisor                    | 64           | 1012       | Legislative Liaison                         | 60           |
| 1427       | Human Resource Adjudicator                     | 66           | 1004       | Legislative Manager                         | 69           |
| 1417       | Human Resources Analyst                        | 64           | 1295       | Legislative Reporter                        | 59           |
| i405       | Human Resources Classification and Pay Manager | 67           | 1296       | Legislative Reporter Supervisor             | 65           |
| 1401       | Human Resources Director                       | 70           | 1298       | Legislative Secretary I                     | 58           |
| 1410       | Human Resources Employee Relations Specialist  | 66           | 1299       | Legislative Secretary II                    | 59           |
| 1412       | Human Resources Information Systems Supervisor | 65           | 1300       | Legislative Secretary III                   | 60           |
| 1413       | Human Resources Operations & Development Mgr.  | 68           | 1003       | Legislative Staff Assistant                 | 68           |
| 1424       | Human Resources Records Clerk                  | 58           | 1307       | Legislative Transcriptionist                | 60           |
| 1428       | Human Resources Specialist (Behavioral Health) | 64           | 1355       | Library Assistant                           | 56           |
| 1403       | Human Resources Systems Manager                | 67           | 3738       | Library Services Coordinator                | 64           |
| 1419       | Human Resources Technician                     | 60           | 3431       | Loan Officer                                | 63           |
| 2166       | Human Rights Investigator                      | 64           | 3434       | Loan Processor                              | 58           |
| 3364       | Hydrologic Technician                          | 58           | 2350       | Local Agency Security Officer               | 64           |
| 3362       | Hydrologist                                    | 65           | 4176       | Locksmith                                   | 62           |
| 3404       | Industrial Development Specialist              | 67           | 1362       | Mail Clerk                                  | 56           |
| 1877       | Information Security Officer                   | 68           | 4076       | Maintenance Mechanic                        | 58           |
| 1872       | Information Systems Technician                 | 60           | 4077       | Maintenance Technician                      | 60           |
| 1470       | Insurance Claims Analyst                       | 64           | 1982       | Management Analyst                          | 64           |
| 1471       | Insurance Claims Examiner                      | 60           | 3407       | Marketing Specialist                        | 66           |
| 0504       | Intern   | 56           | 2057       | Media Production Specialist                 | 65           |
| 2206       | Internal Affairs Investigator                  | 65           | 2070       | Media Production Technician                 | 62           |
| 2205       | Internal Affairs Supervisor                    | 68           | 2056       | Media Representative                        | 64           |
| 1668       | Internal Auditor                               | 68           | 2360       | Medical Examiner                            | 74           |
| 2236       | Investigator                                   | 63           | 2362       | Medical Investigator                        | 64           |
| 1511       | Investment Manager                             | 71           | 4028       | Mine Safety Officer                         | 67           |
| 4070       | Irrigation Supervisor                          | 60           | 3002       | Mineral Assessment Specialist               | 63           |
| 2163       | Juvenile Presenting Officer                    | 64           | 3355       | Minerals & Royalty Management Director      | 73           |
| 3189       | Kennel Officer                                 | 56           | 1664       | Minerals Audit Manager                      | 70           |
| 2021       | Labor Compliance Officer                       | 61           | 1661       | Minerals Auditor                            | 65           |

# NAVAJO NATION SALARY SCHEDULE

| PAY<br>GRADE | Minimum | HOURLY RATES BY PAY GRADE AND STEP |       |       |       |       |       |       |       |       |       | Maximum |
|--------------|---------|------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|
|              | A       | B                                  | C     | D     | E     | F     | G     | H     | I     | J     | K     | L       |
| 51           | 7.22    | 7.43                               | 7.66  | 7.88  | 8.13  | 8.35  | 8.60  | 8.87  | 9.15  | 9.40  | 9.68  | 10.01   |
| 52           | 7.86    | 8.12                               | 8.34  | 8.59  | 8.84  | 9.14  | 9.39  | 9.67  | 9.99  | 10.28 | 10.57 | 10.91   |
| 53           | 8.58    | 8.83                               | 9.11  | 9.36  | 9.64  | 9.95  | 10.26 | 10.54 | 10.88 | 11.20 | 11.53 | 11.90   |
| 54           | 9.34    | 9.62                               | 9.92  | 10.20 | 10.51 | 10.85 | 11.18 | 11.48 | 11.83 | 12.18 | 12.57 | 12.94   |
| 55           | 10.18   | 10.49                              | 10.82 | 11.12 | 11.45 | 11.80 | 12.14 | 12.52 | 12.90 | 13.30 | 13.69 | 14.10   |
| 56           | 11.09   | 11.42                              | 11.77 | 12.11 | 12.47 | 12.85 | 13.27 | 13.66 | 14.05 | 14.48 | 14.91 | 15.35   |
| 57           | 12.09   | 12.45                              | 12.83 | 13.21 | 13.63 | 14.02 | 14.44 | 14.88 | 15.31 | 15.80 | 16.25 | 16.75   |
| 58           | 13.18   | 13.59                              | 13.99 | 14.39 | 14.83 | 15.26 | 15.73 | 16.22 | 16.72 | 17.22 | 17.73 | 18.26   |
| 59           | 14.37   | 14.81                              | 15.24 | 15.69 | 16.18 | 16.69 | 17.18 | 17.71 | 18.24 | 18.59 | 18.98 | 19.53   |
| 60           | 15.63   | 16.10                              | 16.57 | 17.07 | 17.61 | 18.11 | 18.49 | 18.86 | 19.44 | 20.00 | 20.60 | 21.22   |
| 61           | 17.03   | 17.56                              | 18.08 | 18.63 | 18.83 | 19.37 | 19.96 | 20.56 | 21.17 | 21.81 | 22.48 | 23.18   |
| 62           | 18.60   | 18.78                              | 19.34 | 19.93 | 20.52 | 21.13 | 21.76 | 22.40 | 23.09 | 23.77 | 24.38 | 25.10   |
| 63           | 19.87   | 20.44                              | 21.06 | 21.70 | 22.34 | 23.02 | 23.71 | 24.33 | 25.02 | 25.78 | 26.54 | 27.36   |
| 64           | 21.66   | 22.26                              | 22.94 | 23.67 | 24.39 | 24.97 | 25.74 | 26.49 | 27.28 | 28.12 | 28.97 | 29.84   |
| 65           | 23.62   | 24.32                              | 24.91 | 25.67 | 26.44 | 27.21 | 28.05 | 28.88 | 29.74 | 30.65 | 31.54 | 32.49   |
| 66           | 25.59   | 26.37                              | 27.16 | 28.00 | 28.80 | 29.68 | 30.58 | 31.47 | 32.43 | 33.39 | 34.40 | 35.44   |
| 67           | 27.91   | 28.72                              | 29.58 | 30.49 | 31.39 | 32.36 | 33.33 | 34.33 | 35.35 | 36.38 | 37.48 | 38.61   |
| 68           | 30.41   | 31.32                              | 32.28 | 33.24 | 34.27 | 35.26 | 36.33 | 37.42 | 38.55 | 39.70 | 40.90 | 42.13   |
| 69           | 33.15   | 34.14                              | 35.16 | 36.23 | 37.34 | 38.42 | 39.55 | 40.78 | 42.00 | 43.24 | 44.56 | 45.90   |
| 70           | 36.14   | 37.20                              | 38.33 | 39.48 | 40.69 | 41.88 | 43.16 | 44.47 | 45.81 | 47.14 | 48.33 | 49.78   |
| 71           | 39.40   | 40.56                              | 41.78 | 43.04 | 44.33 | 45.65 | 47.03 | 48.44 | 49.67 | 51.15 | 52.67 | 54.25   |
| 72           | 42.93   | 44.21                              | 45.54 | 46.91 | 48.33 | 49.54 | 51.02 | 52.54 | 54.13 | 55.73 | 57.40 | 59.14   |
| 73           | 46.78   | 48.21                              | 49.39 | 50.90 | 52.44 | 54.00 | 55.61 | 57.28 | 59.00 | 60.75 | 62.61 | 64.46   |
| 74           | 50.77   | 52.30                              | 53.85 | 55.49 | 57.15 | 58.84 | 60.63 | 62.43 | 64.33 | 66.25 | 68.25 | 70.31   |
| 75           | 55.33   | 56.98                              | 58.69 | 60.47 | 62.28 | 64.16 | 66.07 | 68.05 | 70.10 | 72.20 | 74.36 | 76.59   |
| 76           | 60.31   | 62.15                              | 63.97 | 65.92 | 67.87 | 69.92 | 72.03 | 74.20 | 76.41 | 78.73 | 81.06 | 83.49   |
| 77           | 65.74   | 67.74                              | 69.75 | 71.85 | 74.00 | 76.23 | 78.51 | 80.87 | 83.31 | 85.79 | 88.37 | 91.00   |

**THE NAVAJO NATION**  
**Estimated Employee Benefit Rates**  
**Fiscal Year 2023**

| TYPE OF TAX/BENEFIT           | Regular Status Employees | Political Appointees | *Temporary Employees/<br>Employee for Tax Purposes | Law Enforcement (Police Officers) | Navajo Nation Judges | President, Vice-Pres, Speaker, Council Deleg |
|-------------------------------|--------------------------|----------------------|--|-----------------------------------|----------------------|--|
| F.I.C.A./Medicare Taxes       | 7.65%                    | 7.65%                | 7.65%  | 7.65%                             | 7.65%                | 7.65%  |
| Unemployment Taxes            | 1.83%                    | 1.83%                | 1.83%  | 1.83%                             | 1.83%                | 1.83%  |
| <b>OTHER BENEFITS:</b>        |                          |                      |  |                                   |                      |  |
| Annual Leave                  | 1.28%                    |                      |  | 1.28%                             | 1.28%                |  |
| Group Insurance               | 23.80%                   | 23.80%               |  | 23.80%                            | 23.80%               | 23.80%                                       |
| Retirement                    | 14.50%                   | 14.50%               |  | 18.50%                            | 44.50%               | 14.50%                                       |
| 401K Plan                     | 3.00%                    | 3.00%                |  | 3.00%                             | 3.00%                | 3.00%  |
| Deferred Compensation         |                          | 10.00%               |  |                                   |                      | 20.00%                                       |
| <b>Total Estimated Rates:</b> | <b>52.06%</b>            | <b>60.78%</b>        | <b>9.48%</b>                                       | <b>56.06%</b>                     | <b>82.06%</b>        | <b>70.78%</b>                                |

\*Includes but not limited to: Youth, PEP Programs, Members of Committee, Boards, and Commissions.

Reviewed & Approved by: Robert Willie  
 Robert Willie, Accounting Manager

Date: 05/20/22

Reviewed & Approved by: Elizabeth Begay  
 Elizabeth Begay, Acting Controller

Date: 05/20/22

Updated: 05/20/22

# LOW MOUNTAIN CHAPTER



## PUBLIC EMPLOYMENT PROGRAM (PEP) POLICY AND PROCEDURES

Low Mountain Chapter  
P.O. Box 4416  
Blue Gap, Arizona 86520  
Phone: (928)725-3700  
Fax: (928)725-3703  
Email: [lowmountain@navajochapters.org](mailto:lowmountain@navajochapters.org)

Attachment 1

**LOW MOUNTAIN CHAPTER  
PUBLIC EMPLOYMENT PROGRAM  
POLICY AND PROCEDURES**

**I. ESTABLISHMENT:**

The Low Mountain Chapter Public Employment Program (PEP) is hereby established a short-term employment program (as amended) under the Low Mountain Chapter Government.

**II. PURPOSE:**

The purpose of the PEP Policy and Procedures is to provide guidance to the Low Mountain Chapter in administering the Chapter PEP funds to provide short-term employment opportunities for registered and/or non-registered Chapter residents in the community to work on prioritized Chapter Emergency Projects.

- A. The Policy of the Low Mountain chapter is to comply with applicable laws that governs the employment relations between the Chapter and the PEP employees and consistent with the Nation's laws, regulations, and policies, the Chapter shall not discriminate against an applicant or employee(s).
- B. Reduce the unemployment rate within the Chapter community and Navajo Nation level.
- C. Provide on-the-job training to selected Chapter PEP participants, to bring them to a desired standard of efficiency or condition or behavior etc. so they may seek and obtain other outside employment with non-Chapter employers.
- D. During the Coronavirus emergency health crisis, the policy of the Chapter shall be to educate the PEP participants about how the virus spreads and raise their awareness about the crucial roles of self-distancing, hand washing, sanitizing and also face mask use to help in controlling the outbreak of COVID-19. We need to have that degree of compliance with these simple measures for self-protections of PEP participants, Chapter Staff, Officials and others.

**III. DEFINITIONS:**

- A. "Chapter Official" means the following public officials elected by the Chapter membership" Chapter President, Chapter Vice President, and Chapter Secretary/Treasurer.
- B. "Community Service Coordinator" means the individual who is responsible for administering the Five Management (FMS) and the administrative functions of the Chapter operation. Administrative head staff performing the duties prescribed in Local Governance Act (LGA) Title 26 N.N.C. Subsections 1004 (B) (C) and 2003 (B).
- C. "Chapter Administration" means the employees of the Chapter which includes, but is not limited to Community Service Coordinator (CSC) and Account Maintenance Specialist (AMS).
- D. "Chapter Employee" means any person or entity working for or rendering or exchanging any services or performing any act for or on behalf of the Chapter, in return for any form of payment or other compensation. This can be temporarily, permanently or indefinitely, in any capacity.
- E. "Participants" means Chapter Residents participating in Chapter-approved Public Employment Program projects whether hired or voluntarily.

- F. "Chapter Resident" means one who dwells permanently or continuously within the boundaries of the Chapter.

**IV. STAFFING AND ORGANIZATION:**

- A. **CHAPTER OFFICERS;** In accordance with the Local Governance Act as approved by the N.N.C. by Resolution CAP-34-98, the Chapter Officials having Legislative oversight hereby through adoption of this policy, delegates to the Community Services Coordinator oversight authority over the operation of the PEP.
- B. **COMMUNITY SERVICES COORDINATOR (CSC):** The CSC under the direct supervision of the selected Chapter Official shall have the primary daily oversight of the PEP and further, shall have the ultimate authority over all the Chapter PEP projects
- C. **PROJECT SUPERVISOR:** The Project Supervisor under the direct supervision of the Community Services Coordinator shall oversee all the PEP and/other Chapter-approved project participants to assure continuity of ongoing project(s) and that they are completed on a timely manner and/or within the annual Budget Cycle or an extension shall be reflected in the ensuing year's budget and approved by the Chapter. In the event the Chapter CSC is unavailable, in his/her absence, the Project Supervisor shall report directly to the Chapter Accounts Maintenance Specialist (AMS).

**V. ELIGIBILITY CRITERIA:**

- A. During the difficult time period of the Regional Navajo Nation Coronavirus epidemic, it is especially important the Chapter first and foremost recognize the need of maintaining or establishing a norm of Chapter operations with a common message of self-care, protection and personal accountability during the global COVID-19 virus pandemic.
- B. In times of this uncertainty, the Chapter for purposes of services and benefits to the community continues to carry out Chapter-approved PEP and other emergency project activities for the general health, safety and welfare of the Chapter membership and thus, the Chapter Official shall have the ultimate authority to select hire active Chapter registered voters and employable non-registered Chapter residents.
- C. During the Coronavirus emergency health crisis if a Chapter PEP and/or an emergency project employee(s) gets tested for COVID-19 the employee shall notify employer with the test result and based on the results, the employer shall abide by the Navajo Department of Health and the Health Command Operations Center instruction policy.
- D. PEP and/or other emergency projects, applicants shall not be employed with other entities at the time of submitting and employment application.
- E. Elected Chapter Officials or an Administrative staff shall recuse oneself from hiring process participation determining employment eligibility for an applicant due to personal relationship because of a potential conflict of interest or lack of impartiality.
- F. The Chapter Officials shall select a Chapter Project Supervisor based on experience, skill and qualifications for the designated Chapter Project. The CSC can utilize the Navajo Nation pay scales or recommend the Chapter pay scale based on funds availability to pay the Project Supervisor and likewise with other skilled employees their appropriate wages.

- C. All payroll checks will be prepared and distributed in accordance with the Chapter's Fiscal Management Policies and Procedures.
- D. All payroll checks will be picked up by the PEP participant (payee) only, unless a written authorization by the payee designating another individual to pick up the check is submitted to and acknowledged by the Chapter administration.

**VIII. SEXUAL AND OTHER UNLAWFUL HARASSMENT:**

- A. A participant who wants to report an incident of sexual or other unlawful harassment shall immediately report the matter to the Community Services Coordinator, who shall report the incident to appropriate authorities.
- B. The Community Services Coordinator shall address the matter in a timely, appropriate and confidential manner pursuant to the Chapter's Five Management System XVI (F) Conduct of Employee Sexual Harassment.

**IX. ILLEGAL DRUG, ALCOHOL OR OTHER ILLEGAL SUBSTANCE USE:**

- A. It is the Chapter policy to provide a drug-free, healthy and safe workplace. To promote this goal, employees are required to report to work in an appropriate mental and physical condition to perform their jobs in a satisfactory manner.
- B. Employees shall not use, possess, distribute, sell or be under the influence of alcohol, drugs or other illegal substance while conducting Chapter related business, Chapter premises and/or project sites.
- C. The legal use of prescribed drugs by a licensed physician is permitted on the job only if it does not impair an employee's ability to perform the essential function of the job effectively and in a safe manner that does not endanger other individuals in the workplace.
- D. Violation of this policy shall lead to disciplinary action including an IMMEDIATE TERMINATION OF EMPLOYMENT!

**X. ABSENTISM:**

- A. If an employee fails to show up for work two consecutive days, shall result to disciplinary action of IMMEDIATE TERMINATION OF EMPLOYMENT!

**XI. EXPENDITURE REPORTING:**

- A. At the end of each month, quarterly, and calendar year-ending, all required reporting documents shall be submitted to the appropriate departments.
- B. The Accounts Maintenance Specialist shall make a written expenditure report to the Chapter Officials, and the Secretary/Treasurer shall then make an oral report at a duly called Chapter Meeting on a monthly basis.

**XII. AMENDMENT:**

The Low Mountain Chapter shall strictly abide and comply with set Policies and Procedures unless otherwise changes or amendments have been made to the Chapter Public Employment Program Policy and Procedures. The process to amend the Policy and Procedure shall be recommended in writing by any registered community member at a duly called Chapter Planning Meeting.

### C-E-R-T-I-F-I-C-A-T-I-O-N

We, hereby certify that the forgoing Chapter Public Employment Program (PEP) Policy and Procedures was duly considered at a duly call Low Mountain Chapter, Chapter Meeting in Low Mountain (Navajo Nation), Arizona, at which a quorum was present and that same was passed by a vote of 04 in favor, 0 opposed, and 01 abstained, on this 15<sup>th</sup> day of September 2021.

MOTIONED BY: Roger B. George

SECONDED BY: Raymond Y. Begay

Ben Gonnie  
Ben Gonnie, Chapter President

Roger B. George  
Roger B. George, Chapter Vice-President

Rose Ann Charley  
Rose Ann Charley, Chapter Secretary/Treasurer

THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR NON-GOVERNANCE CERTIFIED CHAPTERS

## Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: LOW MOUNTAIN CHAPTER Date prepared: 11/28/2022

Chapter's mailing address: PO BOX 4416 phone/email: 925-725-3700  
BLUE GAP, AZ 86520 website (if any): lowmountain.nndes.org

This Form prepared by: MAREITA DENNY, Project Manager phone/email: 505-979-3001 mareitajdenny@yahoo.com  
ROGER GEORGE, Chapter Vice-President rgeorge@naataanii.org  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: PERSONNEL (HIRE FOR HOME RENOVATION PROJECT)

Chapter President: BEN L. GONNIE phone & email: 928-313-8726 m63563963@gmail.com

Chapter Vice-President: ROGER B. GEORGE phone & email: 928-401-1935 rgeorge@naataanii.org

Chapter Secretary: ROSE ANN CHARLEY phone & email: 928-386-3511 girlyazzie1947@hotmail.com

Chapter Treasurer: ROSE ANN CHARLEY phone & email: 928-386-3511 girlyazzie1947@hotmail.com

Chapter Manager or CSC: ELLA F. NELSON, Acting phone & email: 928-814-7122 elnelson@navajochapters.org

DCD/Chapter ASO: Robert Jumbo, ASO-ASC-DCD phone & email: 928-674-2251 rjumbo@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): LOCAL MANPOWER - PERSONNEL

☐ document attached

Amount of FRF requested: 122,190.30 FRF funding period: 5/1/25 - 12/31/26  
indicate Project starting and ending/deadline date

## Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The chapter will hire 4-Personnel (local community members) to renovate community homes that are dilapidated homes and elderly bathroom modification of which are dilapidated and some are non-operatable. Community membership with dilapidated homes and bathroom are struggling with malfunction of bathroom facility.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The community membership will have indoor water and plumbing facility for daily personal hygiene care and drinking water.

☐ document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

Program(s) or Project(s) by December 31, 2026:

Construction Period: Beginning date - February 2023 and ending date December 31, 2025.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Low Mountain Chapter and the administration.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Homeowners will be responsible for maintenance of the indoor plumbing operation.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Fiscal Recovery Fund expenditure categories - Housing Support: Other Housing Assistance. 2.18

Personnel will renovation dilapidated homes and bathroom modification.

☐ document attached**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

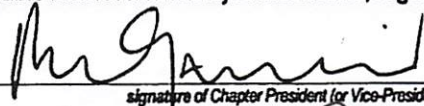
Chapter Approved Resolution.

☐ Chapter Resolution attached**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's  
Preparer:  
signature of Preparer/CONTACT PERSON

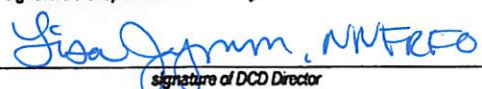
Approved by:

  
signature of Chapter President (or Vice-President)

Approved by:

  
signature of GSC

Approved by:

 12/12/2022  
signature of Chapter ASOApproved to submit  
for Review:  
signature of DCD Director

FY 2023

**THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY**

Page 1 of 3  
BUDGET FORM 1

|  |  |  |  |  |  |               |  |
|--|--|--|--|--|--|---------------|--|
| PART I. Business Unit No.: <u>New</u>              |  | Program Title: <u>LOW MOUNTAIN CHAPTER Personnel</u> |  | <u>DMIS of Branch</u>                                |  | DCD/Executive |  |
| Prepared By: <u>MAREITA DENNY, Project Manager</u> |  | Phone No.: <u>928-725-3700</u>                       |  | Email Address: <u>lowmountain@navajochapters.org</u> |  |               |  |

| PART II. FUNDING SOURCE(S) | Fiscal Year /Term           | Amount     | % of Total | PART III. BUDGET SUMMARY          | Fund Type Code | (A)<br>NNC Approved Original Budget | (B)<br>Proposed Budget | (C)<br>Difference or Total |
|----------------------------|-----------------------------|------------|------------|-----------------------------------|----------------|-------------------------------------|------------------------|----------------------------|
| NN ARPA FUNDS              | <u>5/11/2022 - 12/31/26</u> | 122,190.30 | 100%       | 2001 Personnel Expenses           | 6              | <u>⊕</u>                            | 122,190.30             | 122,190.30                 |
|                            |                             |            |            | 3000 Travel Expenses              |                |                                     |                        |                            |
|                            |                             |            |            | 3500 Meeting Expenses             |                |                                     |                        |                            |
|                            |                             |            |            | 4000 Supplies                     |                |                                     |                        |                            |
|                            |                             |            |            | 5000 Lease and Rental             |                |                                     |                        |                            |
|                            |                             |            |            | 5500 Communications and Utilities |                |                                     |                        |                            |
|                            |                             |            |            | 6000 Repairs and Maintenance      |                |                                     |                        |                            |
|                            |                             |            |            | 6500 Contractual Services         |                |                                     |                        |                            |
|                            |                             |            |            | 7000 Special Transactions         |                |                                     |                        |                            |
|                            |                             |            |            | 8000 Public Assistance            |                |                                     |                        |                            |
|                            |                             |            |            | 9000 Capital Outlay               |                |                                     |                        |                            |
|                            |                             |            |            | 9500 Matching Funds               |                |                                     |                        |                            |
|                            |                             |            |            | 9500 Indirect Cost                |                |                                     |                        |                            |
|                            |                             |            |            | <b>TOTAL</b>                      |                | <u>⊕</u>                            | 122,190.30             | 122,190.30                 |

| PART IV. POSITIONS AND VEHICLES | (D) | (E) |
|---------------------------------|-----|-----|
| Total # of Positions Budgeted:  | 0   | 0   |
| Total # of Vehicles Budgeted:   | 0   | 0   |

|  |  |
|--|--|
| PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.   |  |
| SUBMITTED BY: <u>Sonlasta Jim-Martin</u><br><div style="display: flex; justify-content: space-between;"> <div> <u>Sonlasta Jim-Martin</u><br/>           Program Manager's Printed Name<br/> <u>Sonlasta Jim-Martin</u> 12/12/2022<br/>           Program Manager's Signature and Date         </div> <div>           APPROVED BY: <u>Dr. Pearl Yellowman</u><br/>           Division Director / Branch Chief's Printed Name<br/> <u>Pearl Yellowman</u> 12.13.22<br/>           Division Director / Branch Chief's Signature and Date         </div> </div> |  |

FY 2023

**THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIA**

Page 2 of 3  
BUDGET FORM 2

**PART I. PROGRAM INFORMATION:**

Business Unit No.:

New

Program Name/Title:

LOW MOUNTAIN CHAPTER

Personnel**PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:****PART III. PROGRAM PERFORMANCE CRITERIA:**

| 1st QTR |        | 2nd QTR |        | 3rd QTR |        | 4th QTR |        |
|---------|--------|---------|--------|---------|--------|---------|--------|
| Goal    | Actual | Goal    | Actual | Goal    | Actual | Goal    | Actual |

**1. Goal Statement:**Hire temporary employee to complete chapter ARPA Projects.Program Performance Measure/Objective:Hire 4-Personnel to Complete Chapter Projects.

|  |  |  |  |  |   |  |  |
|--|--|--|--|--|---|--|--|
|  |  |  |  |  | 4 |  |  |
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**2. Goal Statement:**Program Performance Measure/Objective:

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**3. Goal Statement:**Program Performance Measure/Objective:

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**4. Goal Statement:**Program Performance Measure/Objective:

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**5. Goal Statement:**Program Performance Measure/Objective:

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|--|--|--|--|--|--|--|--|

**PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.**Sonlata Jim-Martin

Program Manager's Printed Name

*Sonlata Jim* 12/12/2022

Program Manager's Signature and Date

Dr. Pearl Yellowman

Division Director/Branch Chief's Printed Name

*Pearl Yellowman*  
12-13-22

Division Director/Branch Chief's Signature and Date

FY 2023

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

Page 3 of 3  
BUDGET FORM 4

|  |   |   |   |
|--|---|---|---|
| <b>PART I. PROGRAM INFORMATION:</b>                      |   |   |   |
| Name/Title: <u>LOW MOUNTAIN CHAPTER <i>Personnel</i></u> |   | Business Unit No.: <u><i>New</i></u>                                  |   |
| <b>PART II. DETAILED BUDGET:</b>                         |   |   |   |
| (A)  | (B)   | (C)   | (D)   |
| Object Description and Justification (LOD 7)             |   | Total by<br>DETAILED<br>Object Code<br>(LOD 6)                        | Total by<br>MAJOR<br>Object Code<br>(LOD 4) |
| 2001   | Personnel Expense<br>2310 - Temporary<br>2330 - Person - Temporary Part-Time: Hire 1-Carpenter @ \$17.07 x 2080 hrs. = \$35,505.60.<br>Hire 3-Laborers @ \$12.11 x 2080 hrs. = \$111,072.00.<br><br>2910 - FICA<br>2912 - FICA: FICA Expenses for 1-Carpenter, 3-Laborers @ 6.2% X \$111,072.00 = \$6,886.46.<br>2914 - Medicare: Medicare Expenses for 1-Carpenter and 3-Laborers @ 1.45% x \$111,072.00 = \$1,610.54. | 111,072.00<br><br>6,886.46<br><del>16,610.54</del><br><i>1,610.54</i> | 122,190.30                                  |
| 2950   | Unemployment Tax<br>2951 - State Unemployment Tax @ 1.83% x \$111,072.00 = \$2,032.62.  | 2,032.62  |   |
| 2960   | Workmen's Compensation<br>2961 - Workmen's Compensation - Self: Workmen's Compensation for 1-Carpenter and 3-Laborers @ 100/53 = \$588.68.  | 588.68  |   |
| <b>TOTAL</b>   |   | <i>122,190.30</i><br><del>137,190.30</del>                            | 122,190.30                                  |

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

| <b>PART I.</b> Business Unit No.: <u>NEW</u><br>Project Title: <u>Low Mountain Chapter - Hire Personnel</u><br>Project Description: <u>Hire Construction Personnel to renovate houses and bathroom makeover Project.</u><br>Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification |  | <b>PART II. Project Information</b><br>Project Type: <u>Hire Personnel</u><br>Planned Start Date: <u>5/1/22</u><br>Planned End Date: <u>December 31, 2026</u><br>Project Manager: <u>Mareita Denny</u> |          |   |      |          |            |   |          |   |      |          |      |   |          |   |      |          |      |   |               |   |   |   |         |   |   |   |   |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---|--|--|----------|---|------|----------|------------|---|----------|---|------|----------|------|---|----------|---|------|----------|------|---|---------------|---|---|---|---------|---|---|---|---|--|--|--|--|--|--|--|---------|--|--|--|--|--|--|--|--|--|--|--|---|--|--|--|----------|--|--|----------|--|--|----------|--|--|----------|--|--|----------|--|--|----------|--|--|----------|--|--|----------|--|--|---|---|---|---|---|---|---|---|---|-----|---|---|---|---|---|---|---|---|---|---|---|-----|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|---|--|--|--|--|--|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| <b>PART III.</b><br>List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.  | <b>PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.</b> <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <th colspan="12">FY 2023</th> <th colspan="12">FY 2024</th> <th colspan="4" rowspan="2">Expected Completion Date if project exceeds 8 FY Qtrs.<br/>Date 12/31/2026</th> </tr> <tr> <th colspan="3">1st Qtr.</th> <th colspan="3">2nd Qtr.</th> <th colspan="3">3rd Qtr.</th> <th colspan="3">4th Qtr.</th> <th colspan="3">1st Qtr.</th> <th colspan="3">2nd Qtr.</th> <th colspan="3">3rd Qtr.</th> <th colspan="3">4th Qtr.</th> </tr> <tr> <th>O</th><th>N</th><th>D</th> <th>J</th><th>F</th><th>M</th> <th>A</th><th>M</th><th>J</th> <th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th> <th>J</th><th>F</th><th>M</th> <th>A</th><th>M</th><th>J</th> <th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th> <th>J</th><th>F</th><th>M</th> </tr> <tr> <td></td><td></td><td></td> <td></td><td></td><td></td> <td></td><td></td><td></td> <td>X</td><td></td><td></td> <td></td><td></td><td></td> <td>X</td><td>X</td><td>X</td> <td>X</td><td>X</td><td>X</td> <td>X</td><td>X</td><td>X</td> <td>X</td><td>X</td><td>X</td> <td>X</td><td>X</td><td>X</td> </tr> <tr> <td colspan="30" style="height: 400px; vertical-align: top;">           General Requirements<br/>           Construction<br/>           Completion/Close Out         </td> </tr> </table> |  |          |   |      |          |            |   |          |   |      |          |      |   |          |   |      |          |      |   |               |   |   |   | FY 2023 |   |   |   |   |  |  |  |  |  |  |  | FY 2024 |  |  |  |  |  |  |  |  |  |  |  | Expected Completion Date if project exceeds 8 FY Qtrs.<br>Date 12/31/2026 |  |  |  | 1st Qtr. |  |  | 2nd Qtr. |  |  | 3rd Qtr. |  |  | 4th Qtr. |  |  | 1st Qtr. |  |  | 2nd Qtr. |  |  | 3rd Qtr. |  |  | 4th Qtr. |  |  | O | N | D | J | F | M | A | M | J | Jul | A | S | O | N | D | J | F | M | A | M | J | Jul | A | S | O | N | D | J | F | M |  |  |  |  |  |  |  |  |  | X |  |  |  |  |  | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | General Requirements<br>Construction<br>Completion/Close Out |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| FY 2023   |  |  |          |   |      |          |            |   |          |   |      | FY 2024  |      |   |          |   |      |          |      |   |               |   |   | Expected Completion Date if project exceeds 8 FY Qtrs.<br>Date 12/31/2026 |         |   |   |   |   |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1st Qtr.  |  |  | 2nd Qtr. |   |      | 3rd Qtr. |            |   | 4th Qtr. |   |      | 1st Qtr. |      |   | 2nd Qtr. |   |      | 3rd Qtr. |      |   | 4th Qtr.      |   |   |   |         |   |   |   |   |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| O   | N  | D  | J        | F | M    | A        | M          | J | Jul      | A | S    | O        | N    | D | J        | F | M    | A        | M    | J | Jul           | A | S | O   | N       | D | J | F | M |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |  |  |          |   |      |          |            |   | X        |   |      |          |      |   | X        | X | X    | X        | X    | X | X             | X | X | X   | X       | X | X | X | X |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| General Requirements<br>Construction<br>Completion/Close Out  |  |  |          |   |      |          |            |   |          |   |      |          |      |   |          |   |      |          |      |   |               |   |   |   |         |   |   |   |   |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>PART V.</b><br>Expected Quarterly Expenditures   | \$   |  | \$       |   | \$   |          | \$         |   | \$       |   | \$   |          | \$   |   | \$       |   | \$   |          | \$   |   | PROJECT TOTAL |   |   |   |         |   |   |   |   |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | 0.00   |  | 0.00     |   | 0.00 |          | 122,190.30 |   | 0.00     |   | 0.00 |          | 0.00 |   | 0.00     |   | 0.00 |          | 0.00 |   | \$122,190.30  |   |   |   |         |   |   |   |   |  |  |  |  |  |  |  |         |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |          |  |  |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |   |   |   |     |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

FOR OMB USE ONLY:

Resolution No: \_\_\_\_\_

FMIS Set Up Date: \_\_\_\_\_

Company No: \_\_\_\_\_

OMB Analyst: \_\_\_\_\_